



Republic of the Philippines
MUNICIPALITY OF PILAR
Sorsogon

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF SANGGUNIANG BAYAN OF PILAR, SORSOGON HELD ON 28 APRIL 2014 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

Hon. Celso Y. Lao, Jr.	-	Municipal Vice-Mayor/Presiding Officer
Hon. Liezl A. Millano	-	Municipal Councilor
Hon. Francis M. Gacosta	-	-do-
Hon. Teleforo G. Abogado, Jr.	-	-do-
Hon. Ramon L. Tee	-	-do-
Hon. Ambrosio P. Mananes	-	-do-
Hon. Arthur John S. Garchitorena	-	-do-
Hon. Marlyn Ll. Romo	-	-do-
Hon. Sergio B. Reyes, Jr.	-	-do-
Hon. George E. Loseriaga	-	Liga President

ABSENT: N O N E

MUNICIPAL ORDINANCE NO. 001, SERIES OF 2014

“AN ORDINANCE CREATING PILAR MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE, THE COMPOSITION AND STRUCTURE OF OFFICERS THEREOF, DEFINING THEIR FUNCTIONS, AND APPROPRIATING FUNDS THEREFOR”

Proponent: Hon. Ambrosio P. Mananes

Be it enacted by the Sangguniang Bayan of Pilar in session assembled that:

Section 1. Title. This ordinance shall be known as “AN ORDINANCE CREATING PILAR MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE, THE COMPOSITION AND STRUCTURE OF OFFICERS THEREOF, DEFINING THEIR FUNCTIONS, AND APPROPRIATING FUNDS THEREFOR”.

Section 2. Declaration of Policy. It is the policy of LGU of Pilar, Sorsogon to adhere to the declared policy of our National Government as enunciated in Republic Act 10121.

Section 3. Municipal Disaster Risk Reduction and Management Council. a) Municipal Risk Reduction Management Council (MDRRMC). The existing Municipal Disaster Coordinating Council shall henceforth be known as the Municipal Disaster Risk Reduction and Management Council. Barangay Disaster Coordinating Council shall cease to exist and its powers and functions shall henceforth be assumed by the existing Barangay Development Councils (BDCs) which shall serve as Local Disaster Risk Reduction and Management Councils in every Barangay.

b.) **Composition.** The Municipal Disaster Risk Reduction Management Council shall be headed by the Local Chief Executive as Chairperson with the following as members:

- b.1. Municipal Planning Officer;
- b.2. Head of Pilar Municipal Disaster Risk Reduction Management Office (PMDRRMO);
- b.3. Municipal Social Welfare and Development Officer;
- b.4. Municipal Health Officer;
- b.5. Municipal Agriculturist;
- b.6. Head of Gender and Development Office;
- b.7. Municipal Engineer;
- b.8. Municipal Budget Officer;

- b.9. Division Head/Superintendent of Schools/District Supervisor of DepEd;
- b.10. Highest Ranking Officer of the Armed forces of the Philippines assigned in the area, if any;
- b.11. Municipal Chief of Philippine National Police;
- b.12. Municipal Fire Marshal of the Bureau of Fire Protection;
- b.13. President of the Liga ng mga Barangay;
- b.14. Philippine National Red Cross;
- b.15. Four (4) accredited Civil Society Organizations (CSOs);
- b.16. One (1) private sector representative;
- b.17. Municipal Officer of the Department of Interior & Local Government;
- b.18. Municipal Officer of the Department of Environment and Natural Resources;
- b.19. Appropriate officials of the Coast Guard of Forest Guard in the locality; and
- b.20. Sangguniang Bayan Chairman on Disaster Risk Reduction Management.

c.) **Criteria for Civil Society Organizations (CSOs) and private sector representative.** In the selection of CSOs and private sector representation, the guidelines issued by the National Council shall be followed, including accreditation and operational mechanism or processes.

d) **Functions.** The Municipal Disaster Risk Reduction Management Council (MDRRMC) shall have the following functions:

d.1. Approve, monitor and evaluate the implementation of the Municipal Disaster Risk Reduction Management Plan (MDRRMP) and annually review, test and develop the plan consistent with other national and local planning programs;

d.2. Ensure the integration of disaster risk reduction and climate change adaptation into local development plans, programs and budgets as a strategy in sustainable development and poverty reduction;

d.3. Recommend the implementation of forced or pre-emptive evacuation of local residents, if necessary; and

d.4. Convene the local council as provided by the Act and these Rules.

e) **Meetings and Quorum.** The meeting of the Municipal Disaster Risk Reduction Management Council (MDRRMC) shall be held once every three month on dates and place to be determined by the body. The Chairperson may call for a special meetings as may be deemed necessary. The Municipal Disaster Risk Reduction Management Council (MDRRMC) shall promulgate its internal rules and the Municipal Disaster Risk Reduction Office (MDRRMO) shall serve as the Secretariat.

Section 4. Pilar Municipal Disaster Risk Reduction and Management Office (PMDRRMO).

a) **Creation.** There is hereby created Pilar Municipal Disaster Risk Reduction and Management Office (PMDRRMO) under the Office of the Local Chief Executive pursuant to Section 12 of RA 10121 and Rule 6 of its IRR.

b) **Composition and Structure.** Pilar Municipal Disaster Risk Reduction and Management Office (PMDRRMO) shall be initially organized and composed of a Municipal Disaster Risk Reduction Management Officer to be assisted by three (3) staff responsible for: 1) administration and training; 2) research and planning; 3) operations and warning.

Budgetary source, compensation and hiring procedure for Pilar Municipal Disaster Risk Reduction and Management Office shall conform to the rules and policies of the Civil Service Commission and the Department of Budget and Management, among others.

c) Qualifications of the Municipal Disaster Risk Reduction Management Officer. The Pilar Municipal Disaster Risk Reduction and Management Officer shall have the following qualifications:

- c.1. Must be civil service eligible;
- c.2. Must have a Civil Defense/Disaster Risk Management experience.

d) Functions. The Municipal Disaster Risk Reduction and Management Office (MDRRMO) in coordination with concerned national agencies and instrumentalities shall perform the following functions with impartiality, given the emerging challenges brought by disasters of our times:

- (1) Set the direction, development, implementation and coordination of disaster risk and management programs within our territorial jurisdiction;
- (2) Design, program, and coordinate disaster risk reduction and management activities consistent with the national Council's standard;
- (3) Facilitate and support risk assessments and contingency planning activities at the local level;
- (4) Consolidate local disaster risk information which includes natural hazards, vulnerabilities, and climate change risks, and maintain a local risk map;
- (5) Organize and conduct training, orientation and knowledge management activities on disaster risk reduction and management at the local level;
- (6) Operate a multi-hazard early warning system, linked to disaster risk reduction to provide accurate and timely advice to national or local emergency response organizations and to the general public, through diverse mass media, particularly radio, landline communications, and technologies for communication within rural communities;
- (7) Formulate and implement a comprehensive and integrated Municipal Disaster Risk Reduction and Management Plan in accordance with the national, regional and provincial framework, and policies on disaster risk reduction and in close coordination with the local development councils (LDCs);
- (8) Prepare and submit to our Sanggunian through the Municipal Disaster Risk Reduction and Management Council (MDRRMC) and the Local Development Council (LDC) the annual Municipal Disaster Risk Reduction Management Office Plan and budget, the proposed programming of the Municipal Disaster Risk Reduction Management Fund, other dedicated disaster risk reduction and management resources, and other regular funding source/s and budgetary support of Pilar Municipal Disaster Risk Reduction Management Office (PMDRRMO).
- (9) Conduct continuous disaster monitoring and mobilize instrumentalities and entities of the LGUs, CSOs, private groups and organized volunteers, to utilize their facilities and resources for the protection and preservation of life and properties during emergencies in accordance with existing policies and procedures;
- (10) Identify, assess and manage the hazard vulnerabilities and risks that may occur in our locality;
- (11) Disseminate information and raise public awareness about those hazards, vulnerabilities and risks, their nature, effects, early warning signs and counter-measures;

- (12) Identify and implement cost-effective risk reduction measures/strategies;
- (13) Maintain a data base of human resources, equipment, directories, and location of critical infrastructures and their capabilities such as hospitals and evacuation centers;
- (14) Develop, strengthen and operationalize mechanism for partnership or networking with the private sector, CSOs, and volunteer groups;
- (15) Take all the necessary steps on a continuing basis to maintain, provide, or arrange the provision of or to otherwise make available, suitably-trained and competent personnel for effective civil defense and disaster risk reduction and management in our area;
- (16) Organize, train, equip, and supervise the local emergency response teams and the Accredited Community Disaster Volunteers (ACDVs), ensuring that humanitarian aid workers are equipped with basic skills to assist mothers to breastfeed;
- (17) Respond to and manage the adverse effects of emergencies and carry out recovery activities in affected area, ensuring that there is an efficient mechanism for immediate delivery of food, shelter and medical supplies for women and children, endeavouring to create a special place where internally-displaced mothers and children can find help with breastfeeding, feed and care for their babies and give support to each other;
- (18) Promote and raise public awareness of and compliance with Republic Act 10121 and legislative provisions relevant to the purpose of said Act;
- (19) Serve as Secretariat and executive arm of the Municipal Disaster Risk Reduction Management Council (MDRRMC);
- (20) Coordinate other disaster risk reduction and management activities;
- (21) Establish linkage/network with other Local Government Units for disaster risk reduction and emergency response purposes;
- (22) Recommend thru the Municipal Disaster Risk and Reduction and Management Council (MDRRMC) the enactment of ordinances consistent with the requirements of Republic Act 10121;
- (23) Implement policies, approved plans and programs of the Municipal Disaster Risk Reduction and Management Council (MDRRMC) consistent with the policies and guidelines laid down in Republic Act 10121;
- (24) Establish a Municipal Disaster Risk Reduction and Management Operations Centers;
- (25) Prepare and submit, through Municipal Disaster Risk Reduction and Management Council (MDRRMC) and the Local Development Council (LDC), the report on the utilization of the Municipal Disaster Risk Reduction and Management Fund (MDRRMF) and other dedicated risk reduction and management resources for internal copy furnished the Regional Director of the Office of the Civil Defense (OCD) and the Local Government Operations Officer of the Department of Interior and Local Government (DILG).
- (26) Act on matters that may be authorized by the Municipal Disaster Risk Reduction and Management Council (MDRRMC).

(27) Facilitate accreditation, mobilization, and protection of disaster volunteers and national service reserve corps, CSOs and the private sector pursuant to the provision of RA 10121;

(28) Ensure proper implementation of all other relevant provisions of RA 10121.

e) Information and Public Awareness on Hazards, Vulnerabilities and Risks. Our Local Government shall provide an area within our jurisdiction where hazard maps and contingency plans for major hazards are prominently displayed. Information shall also be disseminated through the internet and printed materials such as newsletters, brochures and pamphlets.

Public awareness shall also be conducted through drills by Pilar Municipal Disaster Risk Reduction and Management Office (MDRRMO) on a regular basis.

f) Linking Local Database with the National Database. Local database on human resources, equipment, directories and location of critical infrastructures and their capabilities, developed and compiled by the National Disaster Risk Reduction and Management Office (NDRRMO) shall be linked with the national database maintained by the Office of the Civil Defense (OCD).

Section 5. Separability Clause. If any provision of this ordinance is held unconstitutional or invalid, other provisions not otherwise affected shall remain in full force and effect.

Section 6. Effectivity. This ordinance shall take effect fifteen (15) days following complete publication thereof.

UNANIMOUSLY APPROVED. 28 APRIL 2014, PILAR, SORSOGON.

CERTIFIED TRUE AND CORRECT.

ATTESTED BY:

APPROVED BY:

FRANCES MARIE L. BOTIN
Secretary to the Sangguniang Bayan

HON. CELSO Y. LAO, JR.
Municipal Vice-Mayor

HON. DENNIS A. SY-REYES
Municipal Mayor

CELSO Y. LAO, JR.
Municipal Vice-Mayor
Presiding Officer

SANGGUNIANG BAYAN MEMBERS:

LIEZL A. MILLANO

FRANCIS M. GACOSTA

TELESFORO G. ABOGADO JR.

RAMON L. TEE

AMBROSIO P. MANANES

ARTHUR JOHN S. GARCHITORENA

MARLYN L. ROMO

SERGIO B. REYES, JR.

GEORGE E. LOSERIAGA
Liga President

Attested by:

FRANCES MARIE L. BOTIN
Secretary to the Sangguniang Bayan